

Young People in South Cambridgeshire Scrutiny Task and Finish Group

Terms of Reference

Purpose

1. The purpose of the group is to investigate and make recommendations to the Scrutiny and Overview Committee on ensuring that the voice of youth in South Cambridgeshire is sought and heard.

Scope

2. The Task and Finish Group will review and examine South Cambridgeshire District Council policy to understand:
 - how the Council interprets the term 'young people'.
 - approximately how many individuals fall within that definition and where they live, study or work within South Cambridgeshire.
 - how can SCDC ensure that young people can
 - readily access District Council services such as housing, homelessness, and welfare support.
 - Engage fully in the democratic process.
 - provide rich input into appropriate Council policies.

Group membership

3. The Group will consist of five members appointed by the Scrutiny and Overview Committee. A Chair of the group will be appointed by the Task and Finish Group. Other Scrutiny and Overview Committee members and non-executive Members may input as needed. Executive members may be invited to contribute in an advisory capacity. The Task and Finish Group may co-opt additional members from non-executive Councillors or from outside the Council.

Lead officer

4. This will be the Communications & Communities Service Manager.

Frequency of meetings

5. The Group will meet on a monthly basis or at such other frequency as is deemed practical.

Public access

6. Meetings shall not be open to the press and public. However, stakeholders shall be invited to attend and to contribute to the Group's work programmes, including co-option to the group, as appropriate.
7. Formal minutes will not be taken. However, action notes will be compiled by the allocated lead officer and reviewed from meeting to meeting. These will not be published but will usually be made available to the public on request after publication of the final report.

Reporting

8. The Task and Finish Group will report its findings to the Scrutiny and Overview Committee.